

# Validating a Student's Initiatives (Staff/Faculty)

1. Log into your Orbis account. From the selection screen, select "Memorial Employee."

2. From the dashboard, select "MORE Co-Curricular Experience (CCE) List" in the left-hand sidebar.



OVERVIEW

**Alaina Mejia**

DASHBOARD

- Campus Employment
- Career Development Center
- Internationalization Office
- MORE Co-Curricular
  - Overview
  - MORE Co-Curricular Experience (CCE) List**
  - MORE CCE Activities Catalogue

Notification Centre

No new notifications to view

Welcome Alaina Mejia

Dashboard Job Postings Interviews Opportunities Records Stats Event Registration Appointm

Overview My Account My Messages My Tasks My Forms My Calendar My Schedule Your Sub

To all staff/faculty, please be advised that we recommend using Google Chrome when accessing the Orbis system. If you have concerns, send an email to [rwryan@mun.ca](mailto:rwryan@mun.ca)

**Your Attention Required**

No items that require your attention.

**Your Upcoming Schedule**

No upcoming schedules.

**Saved Opportunities**

Search for keyword in title...

0 total opportunities found.

No opportunities found

No new messages.

**Upcoming Deadlines**

No upcoming deadlines.

**Upcoming Events / Workshops**

Monday, November 27, 2023

10:30 AM - 11:30 AM  
Events Calendar

Group Bevy Chats - Careers with Labatt  
Registration Required  
The Landing (UC3015)

View

Tuesday, November 28, 2023

09:30 AM - 11:30 AM  
Events Calendar

The Caregiver Conference 2023

View



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### MORE CO-CURRICULAR

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MORE CCE Activities Catalogue

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## Co-Curricular Experience: Validator Home

	Validation Details for Active Time Periods	ALL Time Period Validations
Pending:	3	3
Approved:	0	0
Declined:	0	0

3. Click the student's name or ID number to bring up their reflection and to confirm that they've completed it.

Pending **3** | Approved **0** | Declined **0** | Validator for the Following Activities

TOTAL RESULTS **3** | DISPLAYING: **1** - **3**

«« | « | 1 | » | »»

**2** result(s) currently selected

<input type="checkbox"/>	Period	Activity	Position	Record Owner First Name	Record Owner Last Name	Record Owner Username	Added On	Ho		
<input checked="" type="checkbox"/>	2023-2024	Student Housing - Residence Council Volunteer	Student Housing - Residence Council Volunteer				Nov 24, 2023	0 / 10	No	
<input checked="" type="checkbox"/>	2023-2024	Student Housing - Residence Assistants and Chalet Advisors	Student Housing - Residence Assistants and Chalet Advisors				Nov 24, 2023	0 / 10	No	
<input type="checkbox"/>	2023-2024	Student Housing - Residence Assistants and Chalet Advisors	Student Housing - Residence Assistants and Chalet Advisors				Nov 21, 2023	0 / 10	No	

«« | « | 1 | » | »»

Filter | Clear Sort | Actions

- Approve Selected
- Approve With Email
- Decline Selected
- Decline With Email
- Email Selected Students





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	Validation Details for Active Time Periods	ALL Time Period Validations
Pending:	3	3
Approved:	0	0
Declined:	0	0

4. On the "Pending" tab, select which students you would like to validate. Open the "Actions" menu on the right, and select the appropriate choice.

Pending **3** | Approved **0** | Declined **0** | Validator for the Following Activities

TOTAL RESULTS **3** | DISPLAYING: **1** - **3**

«« | « | 1 | » | »»

**2** result(s) currently selected

	Period	Activity	Position	Record Owner First Name	Record Owner Last Name	Record Owner Username	Added On	Ho
<input checked="" type="checkbox"/>	2023-2024	Student Housing - Residence Council Volunteer	Student Housing - Residence Council Volunteer				Nov 24, 2023	No
<input checked="" type="checkbox"/>	2023-2024	Student Housing - Residence Assistants and Chalet Advisors	Student Housing - Residence Assistants and Chalet Advisors				Nov 24, 2023	0 / 10   No
<input type="checkbox"/>	2023-2024	Student Housing - Residence Assistants and Chalet Advisors	Student Housing - Residence Assistants and Chalet Advisors				Nov 21, 2023	0 / 10   No

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«« | « | 1 | » | »»